



Utility Workers Union of America  
Local 1-2, Affiliated with AFL-CIO

To: *All Shop Stewards*

Subject: *Shop Stewards Training*

*-How to fill out Grievances/Information Request*

*-How to Prep for a Grievance meeting*

*-Workers Comp/What you need to know*

Place: **Tony Bagelz**  
**284 3<sup>rd</sup> Ave**  
**Brooklyn, NY**

Date: *Thursday, July 22—4pm*

*The Union is inviting all Shop Stewards from Manhattan, B/Q, Bronx & Westchester to attend a Stewards Seminar.*

*\*There will also be Steward Seminars held soon in other locations.*

*Because of limited seating, please contact your Business Agent if you plan to attend.*

*Thank you.*